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Army Regulation 635-5-1

Personnel Separations

Separation Program Designator (SPD) Codes

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**Headquarters
Department of the Army
Washington, DC
15 May 2006**

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SUMMARY of CHANGE

AR 635-5-1

Separation Program Designator (SPD) Codes

This rapid action revision, dated 15 May 2006--

- o Adds new SPD code "JKL" administratively separated when conviction by court martial do not impose a punitive discharge for sexually violent offenses listed in AR 27-10, chapter 24 (tables 2-2 and 2-3).
- o Updates reference and make administrative changes throughout the publication.

This administrative revision, dated 12 April 2006--

- o Incorporates new changes from a corresponding regulation AR 600-8-24 (tables 2-2 and 2-3).
- o Corrects administrative and typographical errors throughout the publication.

This administrative revision, dated 1 November 2005--

- o Corrects administrative changes (table 2).
- o Makes typographical and administrative oversight corrections.

This major revision dated 31 October 2005--

- o Implements codes identifying separation of soldiers for refusing to participate in the Anthrax Vaccine Immunization Program (tables 2-2 and 2-3) to comply with 10 USC 1178.
- o Implements separation program designator code MFR to comply with USC 1209 so that Reserve Component personnel may elect voluntary release from active duty in lieu of involuntary discharge for disability (tables 2 and 3).
- o Implements separation program designator code KGP for service members who received voluntary discharges to participate in the Blue to Green Program (tables 2 and 3).
- o Aligns separation program designator code narrative reasons with applicable regulatory authority paragraphs (tables 2 and 3).
- o Makes corrections to reflect the name change of the Deputy Chief of Staff for Personnel to the Deputy Chief of Staff, G-1 and the reorganization of the United States Army Personnel Command as the United States Army Human Resources Command (throughout).

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Headquarters
Department of the Army
Washington, DC
15 May 2006

*Army Regulation 635-5-1

Effective 15 June 2006

Personnel Separations

Separation Program Designator (SPD) Codes

By Order of the Secretary of the Army:

PETER J. SCHOOMAKER

General, United States Army

Chief of Staff

Official:



JOYCE E. MORROW

*Administrative Assistant to the
Secretary of the Army*

History. This publication is a rapid action revision. The portions affected by this rapid action revision are listed in the summary of change.

Summary. This regulation implements Department of Defense policy for standardization of certain entries on DD Form 214 (Certificate of Release or Discharge from Active Duty) and has been revised to update the separation program designator codes to be used and the authorities and reasons for their use and control. The information contained herein is For Official Use Only. This regulation is designed to be used in conjunction with AR 635-5.

Applicability. This regulation applies to

officers and enlisted soldiers of the Regular Army, Army National Guard of the United States, and United States Army Reserve who are issued DD Form 214 in accordance with AR 635-5 upon separation from active duty unless otherwise stated.

Proponent and exception authority.

The proponent of this regulation is the Chief of Staff, G-1. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or a direct reporting unit or field operating agency of the proponent agency in the grade of colonel or the civilian equivalent. Such approval is hereby delegated to the Chief, Enlisted Career Systems Division (DAPE-MPE). Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

Army management control process.

This regulation contains management control provisions in accordance with AR 11-2, but it does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of local command forms are prohibited without prior approval from Deputy Chief of Staff, G-1 (DAPE-MPE), 300 Army Pentagon, Washington, DC 20310-0300.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commander, U. S. Army Human Resources Command (AHRC-PDO-IP), 200 Stovall Street, Alexandria, VA 22332-0478.

Distribution. Distribution of this publication is available in electronic media only and is intended for command level A for the Active Army, the Army National Guard, and the United States Army Reserve.

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*This regulation supersedes Army Regulation 635-5-1, 12 April 2006.

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Chapter 1 Introduction

1-1. Purpose

This regulation prescribes the specific authorities (statutory or other directives), reasons for separating soldiers from active duty, and the separation program designator (SPD) codes to be entered on DD Form 214 (Certificate of Release or Discharge from Active Duty).

1-2. References

Required and related publications and prescribed forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. The Deputy Chief of Staff, G-1. The Deputy Chief of Staff (DCS, G-1) establishes policies for separation documents and SPD codes.

b. The Commander, U.S. Army Human Resources Command. The Commander, U.S. Army Human Resources Command (CDR, AHRC-Alexandria). The CDR, AHRC-Alexandria, develops and issues procedural guidance and instructions for separation documents and SPD codes.

c. Commanders responsible for the operation of personnel service battalions, personnel service divisions, or transition centers. The commanders of personnel service battalions (PSBs), personnel service divisions (PSDs), or transition centers (TCs) will ensure that the appropriate separation authority, narrative reason for separation, and SPD code are entered on separating soldiers' DD Form 214. These commanders will also ensure that the correct SPD code is entered into the Electronic Military Personnel Office (eMILPO) database and the transition processing (TRANSPROC) database, as prescribed by AR 635-5 and this regulation.

Chapter 2 Separation Program Designator Codes

Section I General

2-1. General

Separation program designator (SPD) codes are three-character alphabetic combinations that identify reasons for, and types of, separation from active duty. The primary purpose of SPD codes is to provide statistical accounting of reasons for separation. They are intended exclusively for the internal use of Department of Defense (DOD) and the military services to assist in the collection and analysis of separation data. This analysis may, in turn, influence changes in separation policy.

2-2. Exception to SPD usage

In the case of separations for which a DD form 214 is not issued and no SPD code is used (for example, death or entering the U.S. Military Academy), statistical accounting is accomplished through use of transaction change number (TCN) codes as prescribed by AR 680-29.

Section II Codes and Usage

2-3. Rules for SPD code control and usage

a. When SPD codes and narrative reasons for separation are listed together, they are considered "For Official Use Only" and will not be released to any agency or persons outside the DOD.

(1) Documentation containing SPD codes and narrative reasons for separation will be stored, handled, and transmitted in accordance with AR 25-55, chapter 4.

(2) Destruction of this document and/or other documentation containing SPD codes and narrative reasons will be by burning, shredding, or other appropriate method.

b. The regulatory or other authority for separation will be entered in block 25 of DD Form 214 in accordance with AR 635-5 and this regulation. When tables 2-2 and 2-3 provide an option for the regulatory citation (for example, AR 635-200, para 16-4*a* or *b*), the most appropriate specific regulatory authority will be entered in block 25, based on the circumstances of the case as documented in the soldier's personnel record. Do not enter all of the options in block 25.

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c. The SPD code will be entered in block 26 or the DD Form 214 per AR 635–5 and this regulation.

d. The narrative reason for separation will be entered in block 28 of the DD Form 214 exactly as listed in tables 2–2 or 2–3 of this regulation. No deviation is authorized.

e. SPD codes are not intended to stigmatize an individual in any manner. The SPD code of a former soldier will be explained to him/her, or a designated representative (for example guardian or executor), only upon receipt of a written request.

(1) As a minimum, the request will include full name, grade or rank at time of separation, social security number (SSN) or Army service number, and reason for the request.

(2) Requests for explanation of SPD codes must be signed by the former soldier or a legally designated representative providing proper documentation of authority to act on behalf of the former soldier.

2–4. Steps for SPD code control and usage

The steps required for SPD code control and usages are shown in table 2–1, below.

Table 2–1
SPD code control and usage

Step	Work center	Required action
1.	PSB/MPD/TC	Select the appropriate SPD code that identifies the type of separation and correct regulatory or other authority that corresponds with the reason for the soldier's separation.
2.	TC	Ensure that proper entries identifying separation authority, SPD code, and narrative reason for separation are inserted in blocks 25, 26, and 28 of DD Form 214.
3.	PSB/MPD	Ensure that only authorized persons have access to the SPD codes and associated narrative reasons. Distribution of SPD codes will not be made to any agency or individual outside DOD.
4.	PSB/MPD	Ensure requests for explanation by former soldiers or designated representatives (for example, guardian or executor) are in a written and signed format with adequate identification (that is, full name, grade, or rank at separation, SSN or Army service number, and reason for request).
5.	PSB/MPD/TC	Ensure that this regulation and other documentation containing SPD codes and related narrative reasons are stored, handled, and transmitted in accordance with AR 25–55, chapter 4, and are destroyed by an appropriate method when necessary.

2–5. Separation program designators applicable to officer personnel

Table 2–2 lists SPD codes in alphabetical order.

Table 2–2
SPD codes applicable to officer personnel

SPD code	Narrative reason	Regulatory authority	Note
Resignation			
BDK	Military Personnel Security Program	AR 600–8–24, para 4–2b(10) and para 4–24a(1)	1
BHK	Substandard Performance	AR 600–8–24, para 4–2a and para 4–24a(1)	1
BNB	Unacceptable Conduct (Anthrax Refusal)	AR 600–8–24, para 4–2b and para 4–24a(1)	1
BNC	Unacceptable Conduct	AR 600–8–24, para 4–2b and para 4–24a(1)	1
BRA	Homosexual Conduct (Acts)	AR 600–8–24, para 4–22 and para 4–24a(1)	1
BRB	Homosexual Conduct (Statement)	AR 600–8–24, para 4–22 and para 4–24a(1)	1
BRC	Homosexual Conduct (Marriage or Attempted Marriage)	AR 600–8–24, para 4–22 and para 4–24a(1)	1
DFS	In Lieu of Trial by Court-Martial	AR 600–8–24, para 3–13	
FCA	Early Release Program–Voluntary Separation Incentive	AR 600–8–24, para 3–5	2
FCB	Early Release Program–Special Separation Benefit	AR 600–8–24, para 3–5	2
FDL	Pregnancy or childbirth	AR 600–8–24, para 3–11	
FDL	Ecclesiastical Endorsement	AR 600–8–24, para 5–5	
FFW	Failed Medical/Physical Procurement Standards	AR 600–8–24, para 3–9	
FHC	Immediate Enlistment or Reenlistment	AR 600–8–24, para 3–7	3
FHG	Dismissal, No Review	AR 600–8–24, para 3–13	
FND	Miscellaneous/General Reasons	AR 600–8–24, para 3–5	

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**Table 2-2
SPD codes applicable to officer personnel—Continued**

SPD code	Narrative reason	Regulatory authority	Note
Involuntary discharge			
JCC	Reduction in Force	(To be determined)	4
JDK	Military Personnel Security Program	AR 600-8-24, para 4-2b(10)	
JDL	Ecclesiastical Endorsement	AR 600-8-24, para 4-2b(9)	
JDN	Lack of Jurisdiction	AR 600-8-24, para 5-3	
JFG	Competent Authority, Without Board Action	AR 600-8-24, para 4-2a(13) or (14) or (15)	
JFL	Disability, Severance Pay	AR 635-40, para 4-24b(3)	
JFM	Disability, Existed Prior to Service, Physical Evaluation Board (PEB)	AR 635-40, para 4-24b(4)	
JFP	Disability, Not in Line of Duty	AR 635-40, para 4-24b(6)	
JFR	Disability, Other	(To be determined)	7
JFW	Failed Medical/Physical Procurement Standards	AR 600-8-24, para 4-2a (13) or (15)	
JGB	Non-Selection, Permanent Promotion	AR 600-8-24, para 2-41 or para 5-9	
JHF	Failure to Complete Course of Instruction	AR 600-8-24, para 2-37 or para 4-2b(14)	
JHK	Substandard Performance	AR 600-8-24, para 4-2a	
JJD	Court Martial	AR 600-8-24, para 5-17	
JJF	Court Martial (Anthrax Refusal)	AR 600-8-24, para 5-17	
JKB	Misconduct	AR 600-8-24, para 2-33 or para 5-13	
JKL	Misconduct (Sexual Perversion)	AR 600-8-24, para 4-2b(15); AR 27-10, chap 24.	
JNB	Unacceptable Conduct (Anthrax Refusal)	AR 600-8-24, para 4-2b	
JNC	Unacceptable Conduct	AR 600-8-24, para 4-2b	
JND	Miscellaneous/General Reasons	(To be determined)	6
JRA	Homosexual Conduct (Acts)	AR 600-8-24, para 4-22	
JRB	Homosexual Conduct (Statement)	AR 600-8-24, para 4-22	
JRC	Homosexual Conduct (Marriage or Attempted Marriage)	AR 600-8-24, para 4-22	
Voluntary discharge			
KCA	Early Release Program—Voluntary Separation Incentive	(To be determined)	2
KCB	Early Release Program—Special Separation Benefit	(To be determined)	2
KCC	Reduction in Force	(To be determined)	4
KCM	Conscientious Objector	AR 600-43	
KCQ	Surviving Family Member	AR 600-8-24, para 3-5	
KDK	Military Personnel Security Program	AR 600-8-24, para 4-2b(10) and para 4-24a(2)	1
KFF	Secretarial Authority	(To be determined)	5
KGP	Interdepartmental Transfer	(To be determined)	5
KHK	Substandard Performance	AR 600-8-24, para 4-2a and 4-24a(2)	1
KNC	Unacceptable Conduct	AR 600-8-24, para 4-2a and 4-24a(2)	1
KND	Miscellaneous/General Reasons	AR 600-8-24, para 3-5	6
Involuntary release from active duty (REFRAD) or transfer			
LBB	Maximum Age	AR 600-8-24, para 2-21	
LBC	Maximum Service or time in Grade	AR 600-8-24, para 2-23	
LBK	Completion of Required Active Service	AR 600-8-24, para 2-25a	
LCC	Reduction in Force	AR 600-8-24, para 2-27s	
LFH	Failure to Accept Regular Appointment	(To be determined)	
LGB	Non-Selection, Permanent Promotion	AR 600-8-24, para 2-37	
LGC	Non-Selection, Temporary Promotion	(To be determined)	
LGH	Non-Retention on Active Duty	AR 600-8-24, para 2-27 or para 2-25	
LHH	Dismissal, Awaiting Appellate Review	AR 600-8-24, para 2-31	
LND	Miscellaneous/General Reasons	AR 600-8-24, para 4-2a(12), (13), or (14)	
Voluntary release from active duty (REFRAD) or transfer			
MBK	Completion of Required Active Service	AR 600-8-24, para 2-7	
MBM	Insufficient Retainability (Economic Reasons)	AR 600-8-24, para 2-19	
MCA	Early Release Program—Voluntary Separation Incentive	AR 600-8-24, para 2-5	2
MCB	Early Release Program—Special Separation Benefit	AR 600-8-24, para 2-5	2
MCC	Reduction in Force	(To be determined)	4
MCF	Attend Civilian School	AR 600-8-24, para 2-15	
MDB	Hardship	AR 600-8-24, para 2-9	
MDF	Pregnancy or Childbirth	AR 600-8-24, para 2-13	
MFF	Secretarial Authority	(To be determined)	5
MFR	Disability, other	AR 635-40, para 4-24b(5)	
MGJ	Request for Extension of Service Denied	AR 600-8-24, para 2-5 or 2-7	

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Table 2-2
SPD codes applicable to officer personnel—Continued

SPD code	Narrative reason	Regulatory authority	Note
MGP	Interdepartmental Transfer	AR 614-120	
MGU	Enrollment in a Service Academy	(To be determined)	
MHC	Immediate Enlistment or Reenlistment	AR 600-8-24, para 2-5	3
MND	Miscellaneous/General Reasons	AR 600-8-24, para 2-5 or 2-11	
Dropped from the rolls of the Army			
PKB	Misconduct	AR 600-8-24, para 5-15a(1)	
PKF	Misconduct	AR 600-8-24, para 5-13a(2)	
Retirement			
RBD	Sufficient Service for Retirement	AR 600-8-24, para 6-14c(1) or (2) or para 6-14d or e	8
RBE	Voluntary Early Retirement	AR 600-8-24, chap 6	8
RCC	Reduction in Force	(To be determined)	8
RDL	Ecclesiastical Endorsement	AR 600-8-24, chap 6 and para 5-5	8
RHK	Substandard Performance	AR 600-8-24, para 6-17d and para 4-2a	8
RNC	Unacceptable Conduct	AR 600-8-24, para 6-17d and para 4-2b	8
SBB	Maximum Age	AR 600-8-24, para 6-26	9
SBC	Maximum Service or Time in Grade	AR 600-8-24, para 6-28	9
SBE	Involuntary Early Retirement	AR 600-8-24, para 6-30	9
SCC	Reduction in Force	AR 600-8-24, para 6-30	9
SFJ	Disability, Permanent	AR 635-40, para 4-24b(1)	9
SFK	Disability, Temporary	AR 635-40, para 4-24b(2)	9
SGB	Non-Selection, Permanent Promotion	AR 600-8-24, chap 6 and para 5-9f	9
SHK	Substandard Performance	AR 600-8-24, para 6-14a(8) and 4-2a	9
SNC	Unacceptable Conduct	AR 600-8-24, para 6-14a(8) and 4-2b	9
VBK	Completion of Required Active Service	AR 601-10	10
WFJ	Disability, Permanent	AR 635-40, para 4-24b(1)	11
WFK	Disability, Temporary	AR 635-40, para 4-24b(2)	11
WFQ	Disability, Aggravation	AR 635-40, para 4-24b(7)	11
Release from military control			
YDN	Lack of Jurisdiction	AR 600-8-24, para 5-3	

Notes:

- ¹ SPD code identifies resignation or voluntary discharge in lieu of elimination proceedings.
- ² To be used when Headquarters, Department of the Army (HQDA) message or other directive announces voluntary early separation program with monetary incentives.
- ³ To be used for resignation or voluntary release from active duty (REFRAD) of officers to enlist in the Regular Army (RA) for the purpose of length-of-service retirement or continued active service in enlisted status.
- ⁴ SPD codes signify voluntary discharge or REFRAD or involuntary discharge due to reduction in force, strength limitations, or budgetary constraints. Although they are not presently used, they are included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or other directives announcing implementation.
- ⁵ To be used only when HQDA message or other directive authorizes voluntary separation in an individual case or category of cases.
- ⁶ SPD codes signify voluntary or involuntary discharge for miscellaneous or general reasons but do not identify a specific existing reason for separation. They are included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or directive announcing implementation.
- ⁷ SPD code signifies involuntary discharge for physical disability not otherwise covered herein but does not identify a specific type of disability that warrants separation. It is included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or other directive announcing implementation.
- ⁸ SPD code identifies voluntary retirement for length of service.
- ⁹ SPD code signifies mandatory retirement for length of service or physical disability.
- ¹⁰ SPD code is used for reversion of recalled retirees to the retired list on completion of required active service or period for which ordered to active duty. Instructions for use will be provided by HQDA message or other directive announcing implementation.
- ¹¹ SPD codes identify recalled retirees who, upon reversion to retired status, have incurred a disability (permanent or temporary) or have aggravated a previous disability.

2-6. Separation program designators applicable to enlisted personnel

Table 2-3, below, lists SPD codes in alphabetical order.

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Table 2-3
SPD codes applicable to enlisted personnel

SPD Code	Narrative Reason	Regulatory Authority	Note
Involuntary discharge			
JBK	Completion of Required Active Service	AR 635-200, chap 4	7
JBM	Insufficient Retainability (Economic Reasons)	AR 635-200, para 16-5, 16-6, 16-7 & 16-9	
JCC	Reduction in Force	AR 635-200, para 16-7	3
JCP	Alien	AR 635-200, para 5-10	
JCR	Weight Control Failure	AR 635-200, chap 18	
JDA	Fraudulent Entry	AR 635-200, chap 7, sec V	
JDG	Parenthood	AR 635-200, para 5-8	
JDK	Military Personnel Security Program	AR 380-67	
JDN	Lack of Jurisdiction	AR 635-200, para 5-9	
JFB	Under Age	AR 635-200, chap 7, sec II	
JFC	Erroneous Entry	AR 635-200, chap 7, sec III	
JFF	Secretarial Authority	AR 635-200, para 5-3	
JFL	Disability, Severance Pay	AR 635-40, para 4-24b(3)	
JFM	Disability, Existed Prior to Service, PEB	AR 635-40, para 4-24b(4)	
JFP	Disability, Not in Line of Duty	AR 635-40, para 4-24b(6)	
JFQ	Disability, Aggravation	AR 635-40, para 4-24b(3)	8
JFR	Disability, Other	(To be determined)	9
JFT	Physical Standards	AR 635-200, para 13-2e	
JFV	Condition, Not a Disability	AR 635-200, para 5-17	
JFW	Failed Medical/Physical/Procurement Standards	AR 635-200, para 5-11	
JFX	Personality Disorder	AR 635-200, para 5-13	
JGA	Entry Level Performance and Conduct	AR 635-200, chap 11	
JGH	Non-Retention on Active Duty	AR 635-200, para 19-12	
JHJ	Unsatisfactory Performance	AR 635-200, chap 13	
JJC	Court-Martial, Desertion	AR 635-200, chap 3	
JJD	Court-Martial, Other	AR 635-200, chap 3	
JJF	Court-Martial (Anthrax Refusal)	AR 635-200, chap 3, sec III	
JKA	Pattern of Misconduct	AR 635-200, para 14-12b	
JKB	Misconduct (Civil Conviction)	AR 635-200, chap 14, sec II	
JKD	Misconduct (AWOL)	AR 635-200, para 14-12c(1)	
JKF	Misconduct (Desertion)	AR 635-200, para 14-12c(1)	
JKK	Misconduct (Drug Abuse)	AR 635-200, para 14-12c(2)	
JKL	Misconduct (Sexual Perversion)	AR 635-200, para 14-12c(4); AR 27-10, chap 24.	
JKM	Misconduct (Other)	(To be determined)	10
JKN	Misconduct (Minor Infractions)	AR 635-200, para 14-12a	
JKQ	Misconduct (Serious Offense)	AR 635-200, para 14-12c	
JKR	Misconduct (Anthrax Refusal)	AR 635-200, para 14-12c	
JND	Miscellaneous/General Reasons	AR 635-200, para 5-14	
JPC	Drug Rehabilitation Failure	AR 635-200, chap 9	
JPD	Alcohol Rehabilitation Failure	AR 635-200, chap 9	
JRA	Homosexual Conduct (Acts)	AR 635-200, para 15-3a	
JRB	Homosexual Conduct (Admission)	AR 635-200, para 15-3b	
JRC	Homosexual Conduct (Marriage or Attempted Marriage)	AR 635-200, para 15-3c	
Voluntary discharge			
KBK	Completion of Required Active Service	AR 635-200, chap 4	1
KBM	Insufficient Retainability (Economic Reasons)	AR 635-200, para 16-5	
KCA	Early Release Program-Voluntary Separation Incentive	AR 635-200, para 16-7	2
KCB	Early Release Program-Special Separation Benefit	AR 635-200, para 16-7	2
KCC	Reduction in Force	AR 635-200, para 16-7	3
KCF	Attend Civilian School	AR 635-200, para 5-16	
KCM	Conscientious Objector	AR 600-43	
KCQ	Surviving Family Member	AR 635-200, para 5-4	
KDB	Hardship	AR 635-200, para 6-3a or b	
KDF	Pregnancy or Childbirth	AR 635-200, chap 8	
KDG	Parenthood	AR 635-200, para 6-3b(1) or (2)	
KDM	Holiday Early Release Program	AR 635-200, para 16-10	
KDS	Defective Enlistment Agreement	AR 635-200, chap 7, sec III	
KFF	Secretarial Authority	AR 635-200, para 5-3	
KFN	Disability, Existed Prior to Service-Medical Board	AR 635-40, chap 5	
KFS	In Lieu of Trial by Court-Martial	AR 635-200, chap 10	
KFV	Condition, Not a Disability	AR 635-200, para 5-17	
KGH	Non-Retention on Active Duty	AR 635-200, para 16-4a or b, or para 19-13a or b	
KGM	Accept Commission or Warrant in the Army	AR 635-200, para 16-1a	
KGN	Accept Commission or Warrant in Another Service	AR 635-200, para 16-1a	
KGP	Interdepartmental Transfer	(To be determined)	
KGQ	Intradepartmental Transfer	(To be determined)	

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Table 2-3
SPD codes applicable to enlisted personnel—Continued

SPD Code	Narrative Reason	Regulatory Authority	Note
KGX	Enter Officer Training Program	AR 635-200, para 16-2	
KHC	Immediate Reenlistment	AR 635-200, para 16-3	4
KND	Miscellaneous/General Reasons	(To be determined)	5
Involuntary REFRAD or transfer			
LBK	Completion of Required Active Service	AR 635-200, chap 4	7
LBM	Insufficient Retainability (Economic Reasons)	AR 635-200, para 16-5	
LCC	Reduction in Force	AR 635-200, para 16-7	3
LCR	Weight Control Failure	AR 635-200, chap 18	
LDG	Parenthood	AR 635-200, para 5-8	
LDN	Lack of Jurisdiction	AR 635-200, para 5-9	
LFC	Erroneous Entry	AR 635-200, chap 7, sec III	
LFF	Secretarial Authority	AR 635-200, para 5-3	
LFT	Physical Standards	AR 635-200, para 13-2e	
LFV	Condition, Not a Disability	AR 635-200, para 5-17	
LFW	Failure to Meet Procurement Medical Fitness Standards	AR 635-200, para 5-11	
LFX	Personality Disorder	AR 635-200, para 5-13	
LGA	Entry Level Performance and Conduct	AR 635-200, chap 11	
LGH	Non-Retention on Active Duty	AR 635-200, para 5-15a(2)	
LND	Miscellaneous/General Reasons	(To be determined)	5
Voluntary REFRAD or transfer			
MBK	Completion of Required Active Service	AR 635-200, chap 4	6
MBM	Insufficient Retainability (Economic Reasons)	AR 635-200, para 16-5, 16-6, 16-8 or 16-9	
MCA	Early Release Program—Voluntary Separation Incentive	AR 635-200, para 16-7	2
MCB	Early Release Program—Special Separation Benefit	AR 635-200, para 16-7	2
MCC	Reduction in Force	AR 635-200, para 16-7	3
MCF	Attend Civilian School	AR 635-200, para 5-16	
MCQ	Surviving Family Member	AR 635-200, para 5-4	
MDB	Hardship	AR 635-200, para 6-3a or b	
MDF	Pregnancy or Childbirth	AR 635-200, chap 8	
MDG	Parenthood	AR 635-200, para 6-3b(1) or (2)	
MDM	Holiday Early Release Program	AR 635-200, para 16-10	
MDS	Defective Enlistment Agreement	AR 635-200, chap 7, sec III	
MFF	Secretarial Authority	AR 635-200, para 5-3	
MFR	Disability, Other	AR 635-40, para 4-24b(5)	
MGH	Non-Retention on Active Duty	AR 635-200, para 16-4a or b, or 19-13c	
MGQ	Intradepartmental Transfer	AR 635-200, para 5-15a(1)	
MND	Miscellaneous/General Reasons	(To be determined)	5
Retirement			
RBD	Sufficient Service for Retirement	AR 635-200, chap 12	
RBE	Voluntary Early Retirement	AR 635-200, chap 12	11
RCC	Reduction in Force	AR 635-200, chap 12	11
SFJ	Disability, Permanent	AR 635-40, para 4-24b(1)	
SFK	Disability, Temporary	AR 635-40, para 4-24b(2)	
VBK	Completion of Required Active Service	AR 601-10	12
WFJ	Disability, Permanent	AR 635-40, para 4-24b(7)	13
WFK	Disability, Temporary	AR 635-40, para 4-24b(7)	13
WFQ	Disability, Aggravation	AR 635-40, para 4-24b(7)	13
Release from Military Control			
YDA	Fraudulent Entry	AR 635-200, chap 7, sec IV	
YDN	Lack of Jurisdiction	AR 635-200, para 5-9	
YFB	Under Age	AR 635-200, chap 7, sec II	

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Table 2-3
SPD codes applicable to enlisted personnel—Continued

SPD Code	Narrative Reason	Regulatory Authority	Note
YFC	Erroneous Entry	AR 635-200, chap 7, sec III	

Notes:

- ¹ To be used for Regular Army (RA) soldiers eligible to reenlist or with a Declination of Continued Service Statement (DCSS) in force who are discharged on completion of enlistment.
- ² To be used when a HQDA message or other directive announces voluntary early separation program with monetary incentives.
- ³ To be used when a HQDA message or other directive announces voluntary or involuntary early separation program due to reduction in force, strength limitations, or budgetary constraints.
- ⁴ DD Form 214 is not issued to enlisted soldiers discharged for the purpose of immediate reenlistment. However, SPD code KHC is retained for statistical accounting purposes.
- ⁵ SPD codes signify voluntary or involuntary separation for miscellaneous or general reasons, but (except for involuntary discharge under AR 635-200, para 5-14) they do not identify a specific existing reason for separation. They are included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or other directive announcing implementation.
- ⁶ To be used for RA soldiers eligible to reenlist or with a DCSS in force who are REFRAD on completion of enlistment and transferred to the Reserve components to complete military service obligation. Also to be used for Army National Guard of the United States (ARNGUS) or United States Army Reserve (USAR) soldiers who are REFRAD on completion of required active service or period for which ordered to active duty.
- ⁷ Except for those with a DCSS in force, to be used for RA soldiers ineligible for, barred from, or otherwise denied reenlistment that are separated on completion of enlistment.
- ⁸ To be used for involuntary discharge of prior service soldiers who, during current period of service, aggravate a former disability for which previously separated.
- ⁹ The SPD code signifies involuntary discharge for physical disability not otherwise listed herein but does not identify a specific type of disability that warrants discharge. It is included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or other directive announcing implementation.
- ¹⁰ SPD code signifies involuntary discharge for misconduct not otherwise listed herein but does not identify a specific existing type of misconduct that warrants discharge. It is included in the Army SPD inventory for possible future use should the need arise. Instructions for use will be provided by HQDA message or other directive announcing implementation.
- ¹¹ To be used for soldiers who retire pursuant to selection by a Selective Enlisted Release Board (SERB), or other retirement program, due to reduction in force, strength limitations, or budgetary constraints. Instructions for use will be provided by a HQDA message or other directive announcing implementation.
- ¹² To be used for reversion of recalled retirees to the retired list on completion of required active service or period for which ordered to active duty. Instructions for use will be provided by a HQDA message or other directive announcing implementation.
- ¹³ SPD codes identify recalled retirees who, upon reversion to retired status, have incurred a disability (permanent or temporary) or have aggravated a previous disability.

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Appendix A References

Section I Required Publications

AR 25-55

The Department of the Army Freedom of Information Act Program. (Cited in para 2-3 and table 2-1.)

Section II Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this publication.

AR 11-2

Management Control.

AR 380-67

The Department of the Army Personnel Security Program.

AR 600-8-24

Officer Transfers and Discharges.

AR 600-8-104

Military Personnel Information Management/Records.

AR 600-43

Conscientious Objection.

AR 601-10

Management and Mobilization of Retired Soldiers of the Army.

AR 601-210

Regular Army and Army Reserves Enlistment Program.

AR 614-120

Inter-service Transfer of Army Commissioned Officers on the Active Duty List.

AR 635-5

Separation Documents.

AR 635-10

Processing Personnel for Separation.

AR 635-40

Physical Evaluation for Retention, Retirement, or Separation.

AR 635-200

Active Duty Enlisted Administration Separations.

AR 680-29

Military Personnel—Organization and Type of Transaction Codes.

Section III Prescribed Forms

This section contains no entries.

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Section IV Referenced Forms

DD Form 214

Certificate of Release or Discharge from Active Duty.

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Glossary

Section I Abbreviations

ARNGUS

Army National Guard of the United States

CDR

commander

DCSS

declination of continued service statement

DOD

Department of Defense

DCS, G-1

Deputy Chief of Staff, G-1

eMILPO

Electronic Military Personnel Office

HQDA

Headquarters Department of the Army

PEB

Physical Evaluation Board

AHRC

Army Human Resources Command

PSB/MPD

Personnel Service Battalion/Military Personnel Division

REFRAD

release from active duty

RA

Regular Army

SERB

Selective Early Retirement Board

SIDPERS

Standard Installation/Division Personnel Reporting System

SPD

separation program designator

SSN

social security number

TC

transition center

USAR

United States Army Reserve

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Section II

Terms

Discharge—involuntary

A complete termination of military status when directed by an established directive. Termination of a specific status when a soldier holds more than one compatible military status, for instance, RA enlisted, USAR commissioned.

Discharge—voluntary

A request by the soldier for a discharge that terminates military service or a specific military status, if the soldier holds more than one compatible military status.

Dropped from the rolls of the Army

A complete termination of military status that removes a soldier from the rolls of the Army. (This separation includes dismissal of a commissioned officer).

Release from military control

Release from custody and control of the Army due to a void enlistment, an order by a U.S. court or judge thereof, or the final determination of a convening authority of a general or special court-martial, a military judge, a president of a special courts-martial (without a military judge), or a military appellate court when that individual is not a current member of the Army.

Release or transfer—involuntary

The release from active duty and transfer to ARNGUS or USAR by an established directive that does not require an application or request from the soldier. Conversely, voluntary REFRAD is initiated by the soldier.

Resignation in lieu of elimination proceedings

A resignation submitted by an officer in lieu of further processing for elimination under AR 600–8–24.

Resignation in lieu of trial by courts-martial

A resignation submitted by an officer under AR 600–8–24.

Resignation—other

A resignation submitted by an officer under AR 600–8–24 for any reason other than resignation in lieu of elimination proceedings or trial by court-martial.

Retirement—mandatory

The retirement or placement of a soldier on the retired list that is required by law. This includes permanent and temporary disability retirement. (Enlisted personnel will not have mandatory retirement except for disability).

Retirement—voluntary

The authorized retirement or placement on the retired list. Retirement is requested by the soldier, but it is not required by law.

Reversion to retired list

The reversion to the retired list of a retiree who was recalled to active duty. Also refers to retirement for physical disability of a retiree who was recalled to active duty and who, while on active duty, incurred a physical disability or aggravated a disability for which previously retired.

Section III

Special Abbreviations and Terms

This section contains no entries.

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