

Obtaining Missing Documents

My military records are incorrect. Is there a way to correct them?

If you feel that there is an error in your personnel records, which is causing you to be unable to prove your claim, you can apply for a correction of your military records. Army Regulation 15–185, Army Board for Correction of Military Records (ABCMR), provides direction on the conduct of ARBA and information on how to apply to the Board. These references are located on the Army Review Board Agency's web site at: <http://arba.army.pentagon.mil/>. Please read the FAQ's for instruction regarding CRSC.

I was hospitalized for my illness/injury. Who do I contact to obtain my hospital documents?

Patient Administration Systems & Biostatistics Activity (PASBA)
Attn: Ms. Teri Amrhein, Analysis Branch
1216 Stanley Road, Suite 25
Ft. Sam Houston, TX

Phone: 1-210-221-1102.

NOTE: PASBA can verify any "hospital stay" of one day or longer, after 1971, can only be used after requesting records from National Personnel Records Center or VA.

Who do I contact to obtain my combat documents?

Morning Reports (MR's), DA Form 1, which can be used to verify daily personnel actions such as wounded in action, killed in action, missing in action, or transfers, can be ordered from the Director, National Personnel Records Center (NPRC), 9700 Page Avenue, St. Louis, Missouri 63132, or by accessing their website at www.archives.gov to download the Standard Form 180 for requesting records. In addition, rosters of assigned individuals were included with the MR's submitted by units. These rosters were prepared semi annually, the first one in April. Please request the MR's/rosters for a three-month period. Also include relevant unit designations at the company and battalion levels. You may also request company, battalion, brigade, or division level records, including Daily Journals (DJ's), by writing to the National Archives and Records Administration (NARA) at College Park, ATTN: Archives II Textual Reference Branch (NNR2), Room 2600, 8601 Adelphi Road, College Park, Maryland 20740-6001. Please include in your request the type record, the time frame desired, the complete unit designation, and inform NARA that you were referred by us. The NARA will provide an estimate of the cost and copies of specific documents and records. Information about awards and commendations may be obtained by writing to the Commander, ARPRECENT, Attention: DARP-VSE-A, 9700 Page Boulevard, St. Louis, Missouri 63132. The request should include the veterans' full name, social security number, service number, years of service, and any other pertinent information.

Who do I contact to obtain my personnel or medical records?

National Personnel Records Center (NPRC-MPR)
9700 Page Avenue
St. Louis, MO 63132-5100

Website: <http://www.archives.gov/st-louis/military-personnel/>
Phone: 1-866-272-6272

You can also contact the National Archive Records Agency (NARA) Located in 18 States,
<http://www.archives.gov/research/>, 1-866-272-6272.

Is there a way to verify how an injury occurred if I cannot locate or obtain records documenting the injury?

Yes, an AHLTA or VISTA computer generated medical consultation exam document can be requested from a military primary care provider or VA provider, after a full medical examination. The AHLTA or VISTA document can validate “HOW” the injury occurred and can be accepted as evidence. To receive an AHLTA or VISTA document, provide the following documentation to your military primary care provider or VA provider:

- Current medical documentation
- Proof of being in the area where/when the injury or illness occurred (i.e. 2-1/2A orders, NCOERS, OERS or anything else to prove assignment)
- Personal statement
- Buddy statement (if available or Military.org has a Buddy Finder)